རྒྱལ་ཡོངས་གཞུང་གི་སློབ་གྲྭའི་ཚོས་རྒྱུགས་དང་བརྟག་ཞིབ་ཚོགས་སྡེ།
Bhutan Council for School Examinations and Assessment
Ministry of Education and Skills Development
Royal Government of Bhutan

Instructions for Readers

ACCESS ARRANGEMENT

Role Definition: A Reader is a responsible adult who reads the examination questions and text aloud to a candidate with visual impairment, learning difficulty, or physical disability affecting reading capability. A Reader must strictly convey written text without interpretation or bias.

1. CANDIDATE BRIEFING SCRIPT

MANDATORY PRE-EXAM SCRIPT (READ ALOUD TO CANDIDATE PRIOR TO START)

- "I am here to read the examination paper and your written answers to you."
- "I can read the whole paper, or specific questions or sections, as many times as you ask."
- "I can read back what you have written or dictated, whenever you request it."
- "I cannot explain the meaning of any words, questions, or technical symbols."
- "I cannot give you any assistance, hints, or advice regarding the answers."

2. OPERATING RULES & RESPONSIBILITIES

✓ The Reader MUST:

- Read questions and instructions accurately, clearly, and at an even, natural pace.
- Read text exactly as printed, without altering, adding, or omitting any words.
- Spell words on the question paper if explicitly requested by the candidate.
- Read back any portion of the candidate's written response upon request.
- Inform the Chief Invigilator immediately if any communication difficulty occurs.

✗ The Reader MUST NOT:

- Explain, rephrase, or translate any question, word, code, or diagram.
- Advise the candidate on question selection, timing, or order of answering.
- Draw attention to errors, omissions, or misinterpretations in the candidate's work.
- Provide hints through emphasis, tone of voice, or non-verbal gestures.
- Read any content during authorized rest breaks.

3. SUBJECT-SPECIFIC READER REGULATIONS

Subject / Paper Type	Permitted Reader Protocol
English & Language Papers	In reading comprehension sections, the Reader may read the passage and questions. The Reader must not decode words in test items specifically measuring reading sight vocabulary.
Mathematics & Sciences	Numbers, symbols, equations, and diagrams must be described factually without giving hints on mathematical operations (e.g., read "3x + 5 = 14" as "three x plus five equals fourteen").
Diagrams & Graphs	Describe axes, titles, and labels verbatim. Do not interpret trend lines, patterns, or visual relationships shown in graphs.