

SECTION A: DIRECTED WRITING (35 MARKS)

Question 1

Imagine you are Penjor, the Sports Captain of Selma Central School in Gasa district.

[15]

Write a memorandum (130-150 words) to all house captains informing them about an upcoming inter-house sports competition.

In your memo:

- inform them about the competition
- explain its purpose
- mention the date, time, and venue
- request their support in preparing their teams

Use an appropriate memorandum format and include relevant details.

Question 2

Write a report in 180-200 words using the information given below.

[20]

You are *Sangmo*, a senior reporter for *Bhutan News*, Paro. You recently visited Trashigang to cover a drama competition organised by the District Education Office among schools in the district.

The event aimed to promote youth creativity while developing students' communication skills, confidence, teamwork, and cultural awareness.

In your report, you should:

- use a formal journalistic style
- describe the purpose and significance of the event
- include and integrate the names of the participating schools
- maintain accurate and appropriate language throughout

Sl. No.	Participating Schools
1	<i>Soe High School</i>
2	<i>Karsel High School</i>
3	<i>Singye Central School</i>
4	<i>Dawala Central School</i>
5	<i>Sunshine Academy</i>

(START WRITING BELOW)

Do not include your name, school name, or any personal information in your response. Such responses will not be considered for assessment.

Question 3

[35]

- Your writing will be assessed on your ability to communicate ideas clearly, use a range of appropriate language, and write accurately using correct grammar, spelling and punctuation.*

Do not include your name, school name, or any personal information in your response. Such responses will not be considered for assessment.

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